



ST. JOSEPH SCHOOL

PARENT FORUM

Parent Forum Meeting Minutes

January 12, 2016

6:30 p.m.

St Joseph School – LRC

Attending Board Members: Mari D'Alessio, Mara Kearney, Shannon Aguero, Jennifer D'Souza, Mrs. Stasi, Teri Dhein

Absent Board Members: Celeste Vineski

Guest Attendance: Joan Buxton, SJ Advisory Board Member – Liaison with Parent Forum

Julie Yeo & Julie Boyle – Catholic Schools Week

Ann Ryniec - Pizza Lunch / Promotions

- I. Call to Order - Opening Prayer
- II. Secretary's Report – November 2015 Minutes were approved.
- III. Principal's Report
 - A. Open house
 1. Preschool and Kindergarten: January 17, 10am -1pm
 2. All School: January 31, 10am - 2pm
 - B. SJS is due for a review by the State Illinois
 1. There are no significant concerns for the visit. SJS was just accredited through a national program
 2. Dupage County will facilitate the visit looking for recognition that we are following State of Illinois standards. The county will review teacher's certification and ensure safety for our children
 - C. January 15 marks the end of the semester.
 - D. April 19 is Pastor Appreciation day
- IV. Treasurer's Report
 - A. Current bank balance and monthly activity
 1. The date range for the report provided was 8/2014-12/2015 to capture the 2016 Grads Fun Fair Revenue from Fish Game/Popcorn
 2. No Gym Uniform money is owed by families
- V. Vice President's Report
 - A. No updates at this time
- VI. President's Reports



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A. Committee Reports

1. Open House

- a) 1st grade ambassador sent a request for volunteers for PreK and Kindergarten open house.

2. Catholic Schools Week Guest Report

- a) There is still a need for a shadow, someone to take over CSW for next year.

- b) Volunteers have signed up via Signup Genius. There are still a few items that are in need of a volunteer

- (1) There is still a need for volunteers to sponsor a meal for pasta. It was suggested to request volunteers make a small donation to purchase a pasta dish which might appeal to working parents who want to contribute but cannot give the time.

- c) A deposit of \$300 was made for Wheel of Wisdom, \$450 is due on the day of the event. Teachers will submit topics they are studying, to make the event more interesting for the students.

- d) Hot dog lunch/ Ice cream social:

- (1) An allergy letter will go out to the parents regarding the treat prizes that will go to winners. The letter will offer a space for parents to offer an alternative for the child. Teachers will be present to monitor.

- (2) A&B will provide a dessert for hot dog lunch day.

- (3) It was suggested to select treats from approved treats via snacksafely.com.

- e) Junior Achievement: We won't be having our "Career Day" during CSW as we discussed in the meeting. The teacher coordinator has asked that it take place in March when we have more time to plan an effective Career Day.

- f) A shield will be decorated with the students hand prints.

- g) Preschool will follow a similar schedule for dressing up during CSW.

- 3. Promotions - with the loss of Market Day and Target, PF needs to find new promotions to raise funds, or will need to decrease the items they support..

- a) It is not recommended to do AmazonSmile as it only provides .05% back on purchases made.

- b) In the past we have used promotions like Noni's night out for dinner

- c) GFS Fun Fund offers a 1% cash rebate -

<https://www.gfs.com/sites/gfs.com/files/Fun-Funds-Program.pdf>

- d) Payouts from various promotions work differently:



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- (1) Coke = a check
- (2) Campbell's = catalog points (this is where we can purchase staplers or other supplies for the school)
- (3) Box Tops = a check
- e) Volunteers
 - (1) Committee - there is a need for a group of volunteers to coordinate the different area of promotions.
 - (a) Enter codes
 - (b) Count box tops
 - (2) In areas where parents of younger siblings might be able to volunteer with their younger children present, indicate these areas for curriculum night volunteer sign up.
 - (3) Marketing promotions - It is recommended to advertise more about promotions that help the school. Some ways to promote:
 - (a) Paper messenger
 - (b) Ad in the bulletin
 - (c) Give a bag of all the promotions to kindergarten parents on curriculum night
4. Fun Fair - February 6 from 12-2pm
 - a) Games will be rented again from Fun Ones. In addition, some of the old favorites from previous years will be added.
 - b) A volunteer will need to be available to let Fun Ones in to set up 7am Saturday. In the past we have used the Knights of Columbus to help set up, so we will reach out to them again.
 - c) Some setup will be completed Friday evening by a few moms and 7th grade boys
 - d) There is still a need for Volunteers for the popcorn and goldfish booths and a note will go to the 7th grade class about that.
 - e) They will need 30 tables and chairs for the fun fair available on Friday afternoon.
 - f) The cake walk desserts for the 8th grade fundraiser will be dropped off on Saturday morning.
 - g) A flyer will go out in the paper messenger to remind parents to purchase their pre-sale tickets.
- VII. Next PF Meeting: February 9 at 6:30pm in the School LRC
- VIII. Adjournment